



**Harbours Committee Forward Plan – December 2020**  
**For the period 9 December 2020 to March 2021**  
**(Publication date – 9 December 2020)**

**Explanatory Note:**

This Forward Plan contains future items to be considered by the Harbours Committee and Dorset Council. It is published 21 days before the next meeting of the Committee. The plan includes items for the meeting. There are standing items for each meeting which are shown in the table below followed by decision for specific meetings.

**Harbour Committee Members**

<b>Cllr Mark Roberts</b>	Chair
<b>Cllr Rob Hughes</b>	Vice-Chair
<b>Cllr David Gray</b>	
<b>Cllr Louie O’Leary</b>	
<b>Cllr Sarah Williams</b>	
<b>Jim Clarke</b>	
<b>Lee Hardy</b>	
<b>Steve Pitman</b>	

## STANDING ITEMS

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<b>Harbour Masters' Update/PMSC Issues</b> Separate reports to consider the ongoing activity of the Harbour Offices and any Port Marine Safety Code issues.  Key decision – No Public Access - Open	Harbours Committee	N/A	Designated Person and harbour users	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Jamie Joyce, Weymouth Harbour Master</i> <a href="mailto:Jamie.Joyce@dorsetcouncil.gov.uk">Jamie.Joyce@dorsetcouncil.gov.uk</a>  <i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a>
<b>Harbours Consultative Groups</b> To receive key points from recent Harbour Consultative Group meetings (Weymouth quarterly, Bridport & Lyme bi-annually in Oct and Mar).  Key decision – No Public Access - Open	Harbours Committee	N/A	Weymouth, Bridport and Lyme Regis Harbour Consultative Groups	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Jamie Joyce, Weymouth Harbour Master</i> <a href="mailto:Jamie.Joyce@dorsetcouncil.gov.uk">Jamie.Joyce@dorsetcouncil.gov.uk</a>  <i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a>
<b>Budget Monitoring</b> To provide an update on revenue and capital spend.  Key decision – No Public Access - Open	Harbours Committee	N/A	Service Accountants	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officer – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>
<b>Harbours Assets and Infrastructure Update</b> To provide an update of the engineering projects progress and issues.  Key decision – No Public Access - Open	Harbours Committee	N/A	Dorset Council Engineering Team	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officer – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>
<b>Points/questions from Committee</b>	Harbours	N/A	N/A	None	Portfolio Holder - Cabinet Member for

<p><b>Members</b> To discuss any concerns or issues raised by Committee Members.</p> <p>Key decision – No Public Access - Open</p>	Committee				<p>Highways, Travel and Environment</p> <p><i>Lead Officers – Jamie Joyce, Weymouth Harbour Master</i> <a href="mailto:Jamie.Joyce@dorsetcouncil.gov.uk">Jamie.Joyce@dorsetcouncil.gov.uk</a></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcopuncil.gov.uk">james.radcliffe@dorsetcopuncil.gov.uk</a></p>
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Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<b>Harbours Financial Future</b> To provide details of the future management of harbour finances incorporating those areas not previously covered by the operational budgets including car parks, buildings etc.  Key Decision - No Public Access - Open	Harbours Committee	17 March 2021	<u>Consultees:</u>  <u>Means of Consultation:</u>	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  Portfolio Holder - Cabinet Member for Finance  <i>Lead Officers – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>  <i>Chris Evans, Finance Service Manager - Place</i> <a href="mailto:chris.evans@dorsetcouncil.gov.uk">chris.evans@dorsetcouncil.gov.uk</a>
<b>Draft Harbours Strategy</b> To submit a draft harbour strategy for the harbours  Key Decision - <b>No</b> Public Access - <b>Open</b>	Harbours Committee  Dorset Council	17 March 2021	<u>Consultees:</u>  <u>Means of Consultation:</u>	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead officer – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>
<b>Port Marine Safety Code</b> Annual report for PMSC compliance by Designated Person  Key Decision - Yes	Harbours Committee  Dorset Council	17 March 2021	<u>Consultees:</u>  Designated Person  <u>Means of Consultation:</u>	Annual Report	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith</i>

Public Access - Yes					<p><i>Howorth, Weymouth Harbour Master</i>  <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i>  <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p>
<p><b>Harbours Financial Out-turn 2020/21</b>  To provide details of the final out-turn position of Weymouth, Bridport and Lyme Harbours</p> <p>Key Decision - No  Public Access - Open</p>	Harbours Committee	17 June 2021	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Portfolio Holder - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead Officers – Jamie Joyce, Weymouth Harbour Master</i>  <a href="mailto:Jamie.Joyce@dorsetcouncil.gov.uk">Jamie.Joyce@dorsetcouncil.gov.uk</a></p> <p><i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i>  <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a></p>
<p><b>Setting of Harbours Scale of Charges for 2022/23</b>  To approve proposed changes to the Harbours' Scale of Charges</p> <p>Key Decision - Yes  Public Access - Open</p>	Harbours Committee	9 December 2021	<p><u>Consultees:</u>  Lead officers  Harbours Committee</p> <p><u>Means of Consultation:</u>  Discussion</p>	None	<p>Portfolio Holder - Cabinet Member for Highways, Travel and Environment</p> <p><i>Lead officer – Ken Buchan, Head of Environment and Well-Being,</i>  <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a></p>
<p><b>Harbours Budget Request 2022/23</b>  To consider the Harbours Budget Requirements for 2021/22</p>	<p>Harbours Committee</p> <p>Dorset Council</p>	9 December 2021	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Portfolio Holder - Cabinet Member for Highways, Travel and Environment</p>

Key Decision – Yes Public Access - Open					<i>Lead officer – Ken Buchan, Head of Environment and Well-Being, <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil. gov.uk</a></i>
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**Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.